



Party Date Request and Record Form

Party Policies:

Party schedule availability:

- Monday through Friday and Saturday mornings (10am-12pm for members only), excluding holidays.
- During club hours of operation.
- One party can be scheduled per location in the AM and PM.
- Parties will be scheduled on a first come first served basis.
- Rain dates are welcomed and recommended.

Party reservations procedures:

- Speak with Pool Manager.
- Please submit guest list prior to party.
- Front desk will check in party attendees.

Host member will be charged the following:

- Party administration fee of \$50.00. **(\$25.00 due at time of booking).**
- Payments of guest fees are subject to 7.50% sales tax and consistent with the Rules of Operations. This applies to all guests in attendance.
- Parties with more than 15 children attending require an extra lifeguard to be staffed at the member's expense (\$15.00 per hour of party). Please let Pool Manager know number of guests the day before party.
- Jumping Castle available with an attendant: Fee \$50.00.

	Date	Rain Date	Time
First Choice	___/___/___	___/___/___	_____AM/PM
Second Choice	___/___/___	___/___/___	_____AM/PM

Party age group _____ Number of party guests expected _____

Please complete this form and return to front desk. If you have any special requests or needs regarding you party, please speak to Pool Manager.

Remaining balance and guest fees are due the day of the party.

Member's Name – Please print clearly

Member's Signature

Phone #: _____

Locker #: _____

For Office Use Only:

Party Date ___/___/___

Adults: _____

Children: _____

Administration Fee \$50.00

Guest Fees \$ _____

Sales Tax \$ _____

Additional Fees \$ _____

Total: \$ _____

Office Signature: _____

Date: _____